

Achieving 100% Staff Membership

Has your PTA achieved 100% staff membership? Here's how to figure it out.



Crunching Your PTA's Numbers

Who Counts?

ALL "school staff" members count as part of your PTA's total staff membership. This includes full-time, part-time, certificated, and classified employees.

How Many Do You Need?

To be eligible for Washington State PTA's 100% Staff Membership Award, your PTA must enroll at least as many school staff members as there are full-time certificated employees at your school.

Example

A school employs a total of 50 staff members. 20 of those staff members are full-time, certificated employees, and the remaining 30 staff members are part-time or classified. The school's PTA must enroll at least 20 staff members to be eligible for the 100% Staff Membership Award. Any of the 50 employees count toward the goal.

In order to run smoothly, schools rely on many dedicated employees in a variety of different positions. Together, they make up the "staff" of a school building.



"School staff" refers to anyone who works at the school, including employees who are:

- Full-time
- Part-time
- Certificated
- Classified



CERTIFICATED STAFF

Certificated employees have obtained the required credentials necessary for their profession. Positions include, but are not limited to:

- Classroom teachers
- School or program administrators (principal, assistant principal, etc.)
- Teaching specialists (including music, PE, and art teachers, and librarians)
- Curriculum specialists
- Guidance counselors, school psychologists, and social workers
- Occupational and speech therapists
- Audiologists and nurses



CLASSIFIED STAFF

Classified employees are not required to have certifications in order to be eligible for employment. Positions include, but are not limited to:

- Paraprofessionals and teacher aides
- Food service employees
- Office staff (attendance, bookkeeper, office manager, clerk, etc.)
- Custodians
- Recess or lunch duty employees
- Security or crossing guards

PLEASE NOTE:

- The best place to get a school's complete listing of certificated and classified staff is from the school's office staff.
- To be eligible for Washington State PTA's 100% Staff Membership Award, PTAs must submit a completed 100% Staff Membership Award form (found on the WSPTA website) by March 15.
- Questions? Contact the WSPTA Membership Director at ptamembdir@wastatepta.org.