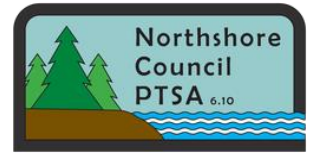


# Create a Culture of Emergency Preparedness at Your School



2017 - 2018

*Tips from the Northshore Council PTSA's Emergency Preparedness Committee*

## **Help Families Prepare for Emergencies:**

- ➡ Have Preparedness presentations at your PTA meetings.
- ➡ Include an Emergency Preparedness Information table at your Back to School event, Open House or other school/community events
- ➡ Provide simple preparedness info in every PTA newsletter.
- ➡ Encourage families to have create a Family Emergency Plan, assemble an Emergency Supply Kit, and to put together a list of Out-of-Area Contacts (visit [www.ready.gov](http://www.ready.gov) for more information)
- ➡ Provide parents with First Aid, CPR, AED & Community Emergency Response Team (CERT) class schedules. (Contact local Fire Dept, Citizen Corps or American Red Cross for schedule information)
- ➡ Provide Emergency Student Release Information (work with your principal)
  - Provide parents with clear information about your school's emergency student release procedures. (What will the signs say? How does the process work? )
- ➡ Encourage parents to provide the school with up-to-date contact information.
- ➡ Give instruction on how parent's should select emergency contacts and pick up persons
- ➡ Advise parents to let people know that they are on the list of persons able to pick up their child. Persons listed should be informed of release procedures.
- ➡ Remind parents that they must sign-in and sign-out EVERY time they come into the school building. Parents need to add siblings when they sign-in. (Search and Rescue teams may be sent after people who have already left, or may not search for those who did not sign in.)
- ➡ Ask parents to talk to their children about what to do if a disaster strikes while they are at school.

## **More Ideas:**

- ➡ Host a Safety and Emergency Preparedness Fair
- ➡ Hold a Emergency Preparedness Fundraiser
- ➡ Sell Survival Kits and First Aid Kits at Back to School Night or Open House events.
- ➡ Place preparedness brochures in first day packets or attached to directories.
- ➡ Place preparedness brochures in the school office.

## **Assist Staff and Administrators:**

- ➡ Provide an educated, positive and willing PTA leadership.
- ➡ Provide a PTA representative for the building safety committee.
- ➡ Be willing to support staff training opportunities.
- ➡ Provide your school administrator with CERT class schedules for staff.
- ➡ Seek volunteers to help with organizing and inventorying emergency supplies, assist with emergency drills, etc.
- ➡ Provide updates of school emergency preparedness items purchased with PTA funds.

For more information, questions or suggestions, please contact Northshore Council PTSA Emergency Preparedness Chairperson, [eprep@northshorecouncilptsa.org](mailto:eprep@northshorecouncilptsa.org)



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