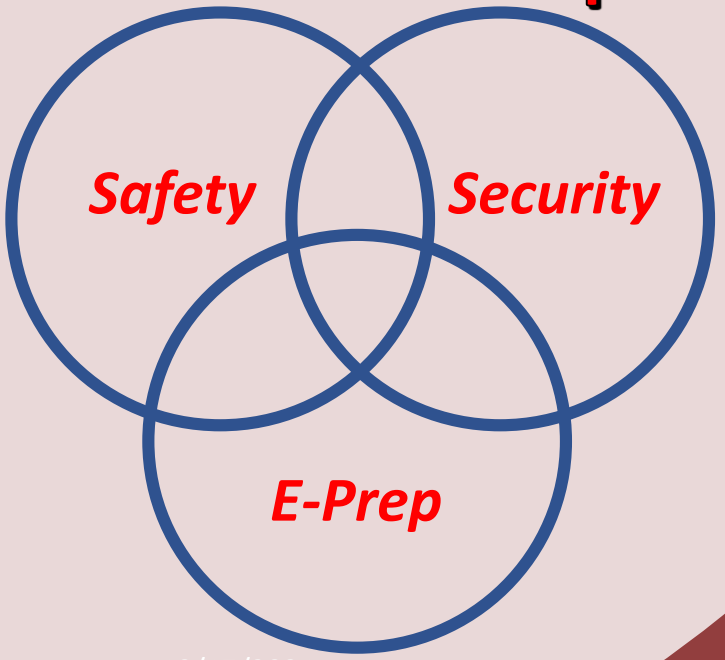
Emergency Preparedness Chair Training

Thursday, October 17, 2024

A Culture of Preparedness



10/17/2024

Agenda

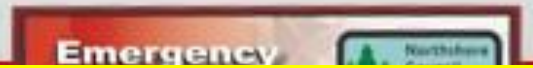
- Introductions
- Recap E-Prep Mission, Goals, Values
- Overview of Roles:
  - E-Coordinator, and Vice-Principal role
  - School PTSA E-Prep Chair
- What is preparedness advocacy?
- Creating a culture of preparedness
- What is CERT Training?
- Council E-Prep website resource
  - Emergency Supplies Toolkit
- Connecting with other chairs
- Tips for E-Prep chairs
- Next steps

Presentation Location:
http://www.northshorecouncilptsa.org/ep-calendar.html/#RECORDINGS

GROUND RULES

YOUR BEHAVIORS CAN HELP THE TEAM PERFORM:

- ***ENTER NAME, SCHOOL AND E-MAIL - TO BE ON DISTRIBUTION***
- ***MUTE YOUR COMPUTER,*** *WHEN NOT SPEAKING*
- ***LISTEN ACTIVELY,*** *"SEEK FIRST TO UNDERSTAND"*
- ***POLITE & RESPECTFUL*** *OF EACH OTHERS POINT OF VIEW*
- *IT'S* ***OK TO ASK QUESTIONS*** *AND CHALLENGE*
- *REGULAR ATTENDANCE -* ***NEED WHOLE TEAM*** *TO LEARN TOGETHER*



There are live links in this presentation that will take you to more information

Emergency Preparedness

Northshore Council PTSA 6.10

Preparedness is Everyone's Job.

Introductions

- Your Name,
- School PTSA,
- Your Role,
- What do you want from this training

E- Prep Team

Vision:

- **<u>Achieve a Whole Community approach of emergency preparedness</u>**,

  set forth by the Federal Emergency Management Association (FEMA), as it relates to our school communities throughout the Northshore School District. The Whole Community approach is a concept that **emergency & disaster preparedness** is a shared responsibility and calls for the involvement of everyone in order to attain a secure, resilient community.

Mission:

To provide CHAIR team training, networking, and support to emergency preparedness chairs from each school in order to encourage collaboration between School and PTSA; to **<u>assist</u>** and **<u>participate</u>** in the management of emergency plans, supplies, preparedness education, community engagement, and facilitation of drills through **<u>building a relationship</u>** with the school principal, vice principal, emergency coordinator, custodial staff and nurse.

VALUES:

- **EQUITABLE**
- **DEDICATED**
- **INTEGRITY**
- **TEAMWORK**
- **COLLABORATIVE**
- **CREATIVE**
- **PROACTIVE**
- **PROFESSIONAL**

Preparation through education is less costly than learning through tragedy

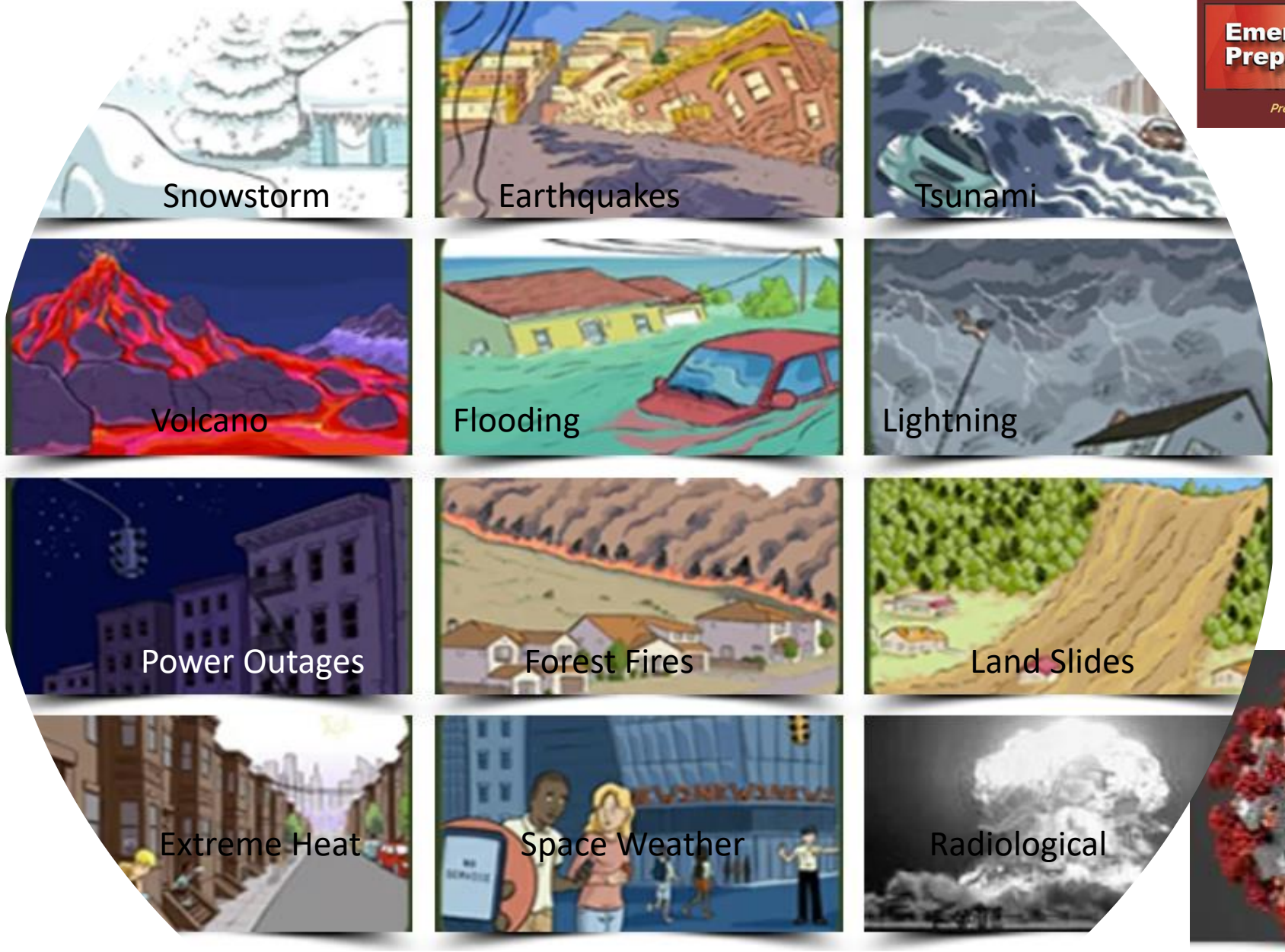
Objectives Conversation

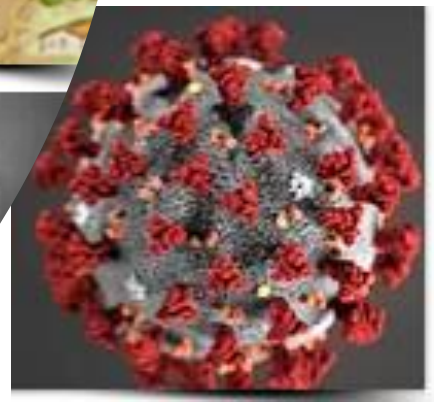
- ***Culture of Preparedness***
  - ***Training:*** *Home Disaster Planning, Disaster preparedness for the disabled Community, CERT, WHS Teen Cert, Stop The Bleed, First Aid, ACT to save a life*
  - ***Bring in Speakers:*** *Educate and create awareness*
- ***Increase participation***
  - *Out-reach to **ENGAGE** parents and **Teens***
- ***PTA Feeder Pattern Links***
  - *Chairs helping Chairs*
- ***Monthly E-mails***
  - *Preparedness Family todo's & FEMA Monthly Videos*
- ***Support E-prep Container Improvements & Supplies***
  - *Tough Shed, replace PPE, Organize and store supplies*
- ***Monthly Zoom Meetings***
  - *Except holidays*
  - *Opportunity to ask NSD questions and get information.*

PTSA
everychild. onevoice.

Emergency Preparedness
Northshore Council PTSA 6.10
Preparedness is Everyone's Job.

Goto NorthshoreEMC.com/ Preparedness





Why Be Prepared?

PTSA
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Emergency Preparedness
Northshore Council PTSA 6.10
Preparedness is Everyone's Job.

November, 2018 Anchorage Earthquake Magnitude 7.0

https://www.northshoreemc.com/be-informed

WATCH A VIDEO ABOUT OUR TOP 3 EARTHQUAKE RISKS

E-Prep
Chair Job Description & Roles

Build a Supportive Relationship

CLICK HERE
for the full
E-Prep Job Description

Preparedness for emergencies and disasters, as well as the prevention of accidents is a serious concern of those who care for children in the home, at school, and in the community. **Activities to promote preparedness, safety and injury prevention can be incorporated into all PTSA/PTA interests.**

When it comes to school safety and emergency preparedness;

- **All aspects of planning, execution, corrective actions, documentation, supplies, and training are the schools and school district's responsibility**.

- The PTSA/PTA can play a volunteer **supporting role**; **we can help** the district, administrators, staff, emergency coordinators, nurses and principals **with their permission**.

- Opportunities may include:

PTA/PTSA grants, fund raising, asking for donations, parent education, observing/supporting school drills, purchasing supplies, inventory audits, restocking, disposal, overall organizing, documenting, newsletters, and participate in a tabletop exercise.

E-Prep Volunteer

- MUST COMPLETE THE ON-LINE NSD BACKGROUND CHECK
- Ensure you are a member of your School's PTSA

Application Process

School and District Volunteers

All volunteers in Northshore are required to complete an online volunteer application to volunteer during the school year. It is also important to note that all volunteers who have completed a background check in the past will be expected to renew their volunteer application annually.

It is recommended that volunteers needing Level 1 background checks submit their applications at least a week before volunteering, and volunteers applying for the Level 2 background check for the first time submit their applications at least 3 weeks before volunteering.

*Please ONLY use ONE EMAIL to apply to avoid duplicate accounts. Once you complete your application, please remember the email that you used so it is easier for school staff to locate your profile.

- Step One - read through the **Northshore School District Volunteer Orientation**.

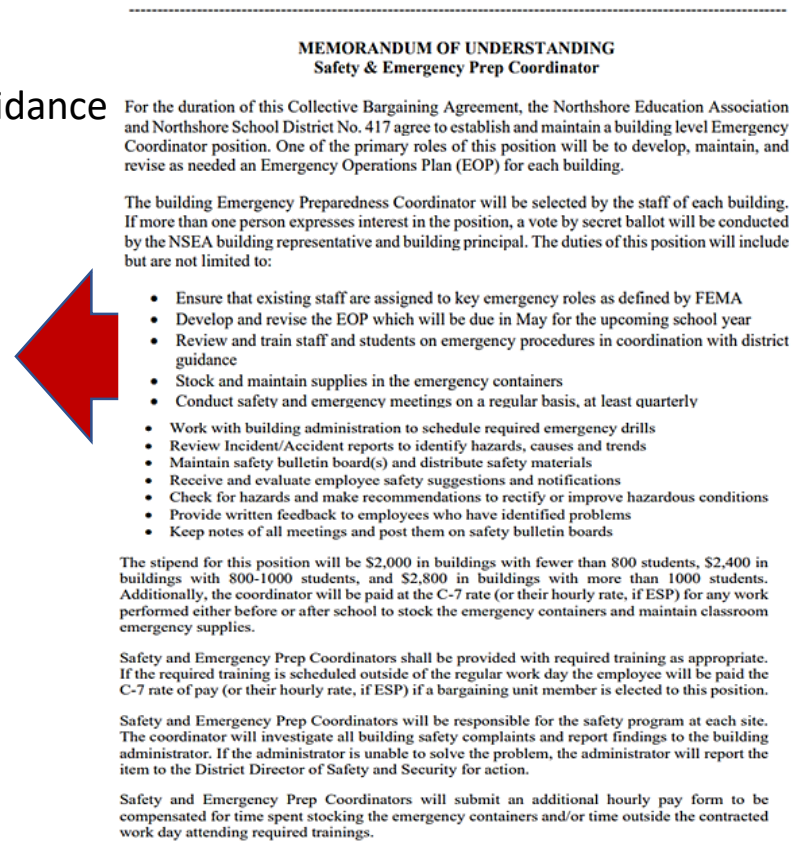
https://www.nsd.org/get-involved/volunteer/become-a-volunteer

Emergency Preparedness Coordinator 2024-2026

The duties of the building Emergency Preparedness Coordinator will include :

- Ensure that **existing staff are assigned to key emergency roles** as defined by FEMA
- **Develop and revise the EOP** which will be due in May for the upcoming school year
- **Review and train staff and students on emergency procedures** in coordination with district guidance
- **Stock and maintain supplies** in the emergency containers
- Conduct **safety and emergency meetings** on a regular basis, at least quarterly
- Work with building administration to schedule required **emergency drills**
- Review Incident/Accident reports to **identify hazards, causes and trends**
- Maintain **safety bulletin board**(s) and distribute safety materials
- Receive and evaluate employee **safety suggestions** and notifications
- Check for hazards and make recommendations to **rectify or improve hazardous conditions**
- Provide **written feedback to employees** who have identified problems
- **Keep notes of all meetings and post them** on safety bulletin boards
- **Stipend** $2,000 in buildings with fewer than 800 students,
- $2,400 in buildings with 800-1000 students, and
- $2,800 in buildings with more than 1000 students.
- Additionally, the coordinator will be paid for any work performed either before or after school

2024-2026 NSEA-ESP/NSD Agreement Page 98



MEMORANDUM OF UNDERSTANDING
Safety & Emergency Prep Coordinator

For the duration of this Collective Bargaining Agreement, the Northshore Education Association and Northshore School District No. 417 agree to establish and maintain a building level Emergency Coordinator position. One of the primary roles of this position will be to develop, maintain, and revise as needed an Emergency Operations Plan (EOP) for each building.

The building Emergency Preparedness Coordinator will be selected by the staff of each building. If more than one person expresses interest in the position, a vote by secret ballot will be conducted by the NSEA building representative and building principal. The duties of this position will include but are not limited to:

- Ensure that existing staff are assigned to key emergency roles as defined by FEMA
- Develop and revise the EOP which will be due in May for the upcoming school year
- Review and train staff and students on emergency procedures in coordination with district guidance
- Stock and maintain supplies in the emergency containers
- Conduct safety and emergency meetings on a regular basis, at least quarterly
- Work with building administration to schedule required emergency drills
- Review Incident/Accident reports to identify hazards, causes and trends
- Maintain safety bulletin board(s) and distribute safety materials
- Receive and evaluate employee safety suggestions and notifications
- Check for hazards and make recommendations to rectify or improve hazardous conditions
- Provide written feedback to employees who have identified problems
- Keep notes of all meetings and post them on safety bulletin boards

The stipend for this position will be $2,000 in buildings with fewer than 800 students, $2,400 in buildings with 800-1000 students, and $2,800 in buildings with more than 1000 students. Additionally, the coordinator will be paid at the C-7 rate (or their hourly rate, if ESP) for any work performed either before or after school to stock the emergency containers and maintain classroom emergency supplies.

Safety and Emergency Prep Coordinators shall be provided with required training as appropriate. If the required training is scheduled outside of the regular work day the employee will be paid the C-7 rate of pay (or their hourly rate, if ESP) if a bargaining unit member is elected to this position.

Safety and Emergency Prep Coordinators will be responsible for the safety program at each site. The coordinator will investigate all building safety complaints and report findings to the building administrator. If the administrator is unable to solve the problem, the administrator will report the item to the District Director of Safety and Security for action.

Safety and Emergency Prep Coordinators will submit an additional hourly pay form to be compensated for time spent stocking the emergency containers and/or time outside the contracted work day attending required trainings.

Build a supportive relationship

Click on the above Page

https://www.nsd.org/our-district/departments/human-resources/collective-bargaining

10/17/2024

Do What You Can Do:

- **Determine how often you can volunteer.**
- **You do not need to be an expert in e-prep**
- **Do as little or as much as you can manage**
- **In this role you can learn new things and manage better in an emergency**

CLICK HERE
FOR MORE INFORMATION

Northshore Council PTSA 6.10

Create a Culture of Emergency Preparedness

every child. one voice.

PO Box 1001, Bothell, WA 98041-1001

Help Families Prepare for Emergencies:

- Have Preparedness presentations at your PTSA/PTA video meetings
- Emergency Preparedness information table at your Back to School event
- Open House or other school/community events
- Provide simple preparedness info in every PTSA/PTA newsletter.
- Encourage families to create a family emergency communication plan, assemble an emergency supply kit, and to put together a list of out-of-area contacts
  - Visit www.ready.gov/plan for more information
- Provide parents with First Aid, CPR, AED & Community Emergency Response Team (CERT) class schedules.
  - Contact local Fire Dept, Citizen Corps or American Red Cross
- Provide Emergency Student Reunification Information (work with your principal)
  - Provide parents with clear information about your school's emergency student release procedures.
  - What will the signs say? How does the process work?
  - Encourage parents to provide the school with up-to-date contact information in Northshore School District ParentVUE
  - Give instruction on how parents should select emergency contacts and pick up persons

Community Emergency Response Training (CERT)

CERT training covers basic skills that are important to know in a disaster when emergency services are not available. With training and practice, and by working as a team, you will be able to protect yourself and maximize your capability to help for the greatest number of people after a disaster.

- Basic Training Introduction Material
- Unit 1: Disaster Preparation Training
- Unit 2: CERT Organization Training
- Unit 3: Disaster Medical Operations Training (Part 1)
- Unit 4: Disaster Medical Operations Training (Part 2)
- Unit 5: Disaster Psychology Training
- Unit 6: Fire Safety & Utility Controls Training
- Unit 7: Light Search & Rescue Training
- Unit 8: Terrorism and CERT Training
- Course Review, Final Exam, and Disaster Simulation
- Additional CERT Training

Ready.gov | Get Involved
Navigate to the training hub on Ready.gov/Get-Involved to learn more about certifications and courses available to you.
Go to Ready.gov/Get-Involved

Parents, Students, Teachers, Administrators, Nurses, Custodial Staff

IS-317.A: Introduction to Community Emergency Response Team (CERTs)

As a pre-requisite for CERT Basic classroom training or just to learn more about the program, check out EMI's Independent Study (IS) course IS-317.A.
Go to IS-317.A

Aug 22nd CERT BASIC Training

Congratulations to the Northshore School District (NSD) teachers who completed the Community Emergency Response Team (CERT) class during the Teacher Summer Institute training!

They learned:

- Disaster Preparedness
- Disaster Medical
- Fire Suppression, Safety & Utility Control
- Search and Rescue

Woodinville High School CERT

Pictures by : Arden Walker, WHS Student

Preparedness Advocacy

Northshore Council Advocates for all Children

PTA Advocacy - Northshore Council PTSA encourages civil discussion about important and controversial issues. Having an open discussion and voting on a position, encourages civil discourse and helps ensure a PTA is representing its membership.

Northshore Council PTSA Legislative Action

- **BEING RELEVANT** focused on bringing the policy expertise that exists in our PTA's to physically write and implement new education and child Safety Security, E-Prep policies in our school district.
- Council is **represented**, and gives a report, **at school board meetings**
- Council's input is sought by the school board for new policies
- A **trusted partner and seen as the voice of our community**,

FOR MORE INFORMATION CLICK HERE

2023-2024 Legislative Priorities

Washington State PTA — everychild. onevoice.

Top 5 Legislative Priorities

Addressing the Student Mental Health Crisis	Washington State PTA shall support legislation or policies that ensure all students have access to the behavioral and mental health resources they need to thrive, including funding for: • Reduced ratios of students to mental health professionals. • Programs and incentives to recruit, train, and retain mental health professionals. • Resources to assist families. • Training and support for educators and administrators.
Addressing Critical Gaps in Education Funding	Washington State PTA shall advocate for legislation or policies that help resolve critical education funding gaps and inequities with predictable, progressive, and sustainable revenue sources including, but not limited to: • Resources for students needing additional academic/physical/emotional supports. • Services for students with disabilities. • Categorical funding to support highly mobile students. • Student transportation. • Unfunded mandates to school districts. • School construction.
Preventing and Reducing Gun Violence and Suicide	Washington State PTA shall support legislation or policies that prevent and reduce gun violence and suicide including: • Addressing the disproportionate impact on BIPOC and LGBTQ+ youth. • Funding community-based prevention and intervention programs. • Promoting safe storage of medication and firearms. • Prohibiting the sale or transfer of military-style assault weapons. • Expanding existing law to prohibit firearms where families and youth congregate in public places, such as parks, zoos, and libraries. • Restoring local government authority to enhance state firearm regulations to protect children and youth.
Addressing Funding, Inclusion, and Supports in Special Education	Washington State PTA shall advocate for legislation or policies that support students with disabilities and their families by: • Fully funding special education services with no caps on funding enrollment. • Developing solutions to address a statewide special education staffing shortage. • Promoting full inclusion in general education classrooms. • Promoting high leverage teaching practices. • Assessing needs for and providing assistive technology and multi-tiered systems of support. • Simplifying the safety net reimbursement process to school districts. • Banning student isolation in schools.
Building and Maintaining Safer School Facilities	Washington State PTA shall advocate for legislation or policies that: • Fund school safety changes, including emergency signs, improving indoor air quality and other environmental hazards, seismic upgrades, and an earthquake early warning system in all schools. • Require safety plans to include persons with disabilities and all people in school buildings, and to conduct annual emergency reunification training. • Increase the transparency of the condition of school facilities to allow public review.

For a full description of the legislative priorities, please visit: https://www.wastatepta.org/focus-areas/advocacy/ or contact the WSPTA Advocacy Director at ptaadvocacydir@wastatepta.org or WSPTA Legislative Consultant Marie Sullivan at legconsultant@wastatepta.org.

Washington State PTA — everychild. onevoice.

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Revised Code of Washington (RCW) K-12 School Requirements

Highlights: RCW 28A.320.125 , 28A.320.127, 28A.320.123

- Increased school district accountability
- Comprehensive Safe School Plans updated annually
  - collaborate with response agencies
- Requires School Safety Policies, Procedures, Plans, addressing:
  - Preparedness (prevention/protection), mitigation, response and recovery
- Family-student reunification plan and communication (students, parents, staff, admin)
- All staff have information about emergency supplies, notification and alerts
- Transportation agreements/procedures for evacuations
- Timely/methodical school-based threat assessment and management
- Prohibit suspension or expulsion based merely on threat assessment
- Plan and training for recognition, initial screening, and response to emotional or behavioral distress in students,
  - including but not limited to indicators of possible substance abuse, violence, youth suicide, and sexual abuse.

Council PTSA Website Resources

Click On the Item Below:

Supplies and Emergency Containers

This toolkit is designed to help you assess your Schools Emergency Supplies and give PTA chairs support if your PTSA/PTA chooses to provide funding and resources.

- *Supplies and Emergency Containers page*

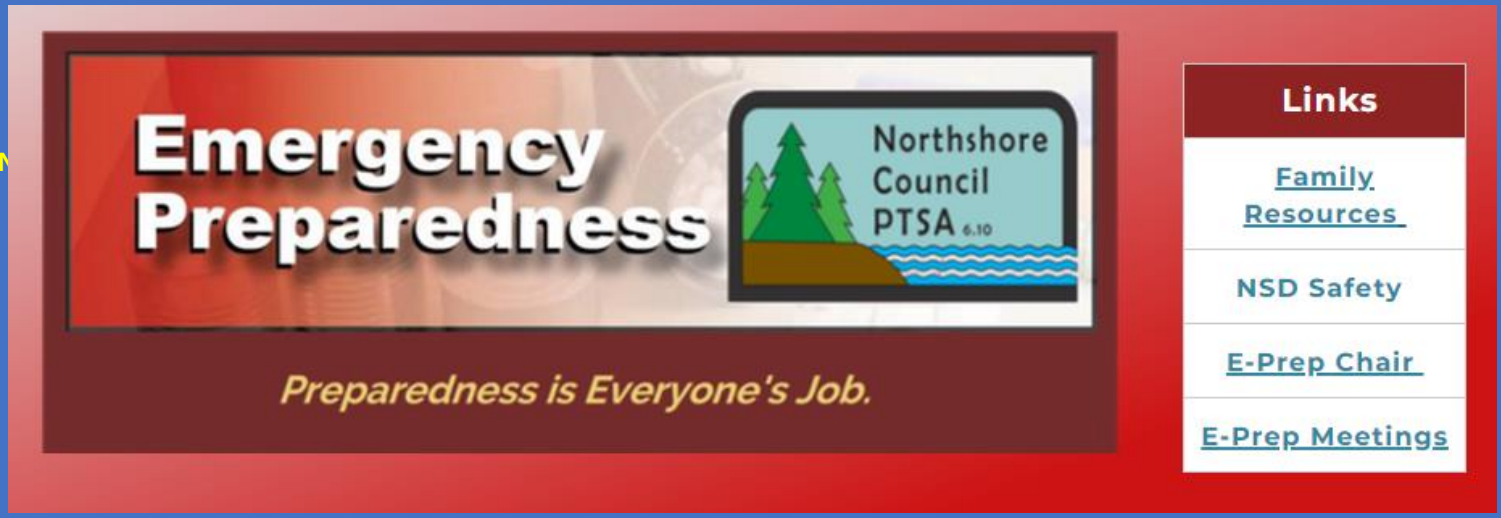
NSD_recommended_emergency_prep_supplies_list_2011-8.pdf (provided by N

Standard Reunification Method

Northshore School District (NSD) is in the process of deploying a practical method to unite students with parents after an evacuation or crisis.

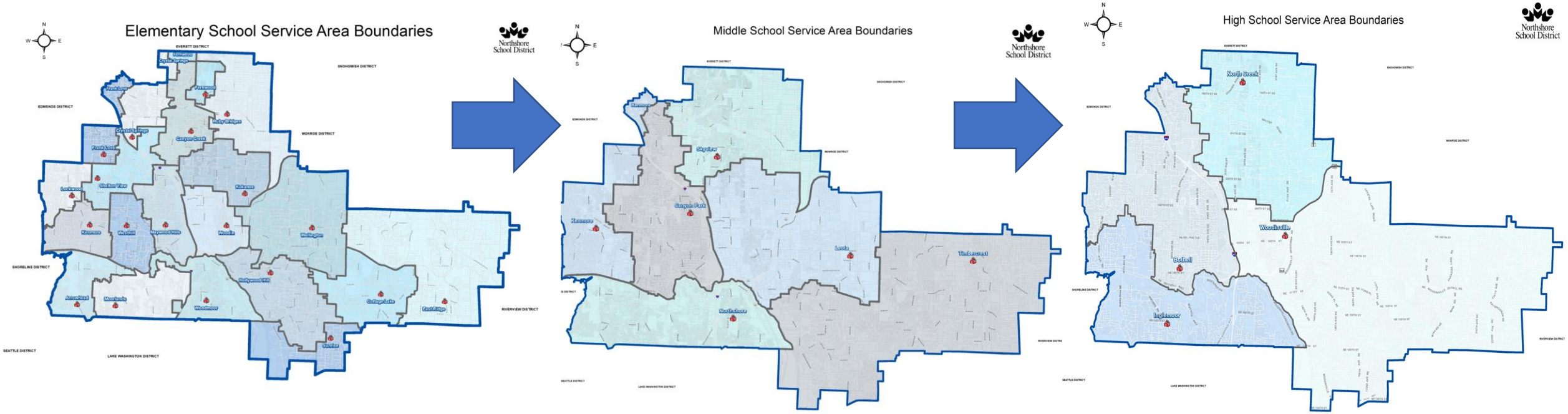
- Standard Reunification Method

NSD Reunification Process – Click Here



- Tools and resources to be an E-Prep Chair
- Tools and resources for parents, and students

NSD FEEDER PATTERN



- Reach out to those PTSA's in your feeder pattern – use the contact list
- Identify common needs and goals
- Help each other with meetings, activities and tasks
- Stay connected through the life cycle of elementary school

Chairs Helping Chairs

Tracy Jokisch, Robin McKenzie Northshore Council PTSA 6.10 Emergency Preparedness Chair

NEXT STEPS

1. Start a conversation with your School E-Coordinator, Vice Principal, Nurse
   - What are the needs, and do you need a grant from your PTSA?
   - Status of the container?
   - Reunification box and equipment – do they need floor signs?
   - Every school has stop the bleed kits and most class rooms.
     - Are Teacher Trained to use Stop the bleed kits - ACT To Save A Life Training?
   - To support emergency and disaster Search and Rescue
     - Does your E-Coordinator know about CERT & IS-317.A: Introduction to CERT?
       - Who is CERT trained?
2. Contact your PTSA Board/Treasurer and determine your budget:
   - Do you have funds? Start a conversation …. Do you need to do a fund raiser?
   - Education and Seminar topics?
   - Robin, Tracy, Tom are available to present, help, and educate.
3. Put together a PTSA E-Prep news article - post it on your website
   - Share it with the E-Prep Team…it can help everyone!

E-Prep Chair Tips

- Contact Robin or Tracy for parent training, PTA e-prep help, support, next steps, questions: eprep@northshorecouncilptsa.org
- Contribute to the team
  - show and tell, make suggestions, a conversation for possibility
- Start contacting your feeder pattern support group
  - identify needs, goals and were to help
- Create visibility in newsletters every month
  - Check out Emergency Preparedness Corner
- Lead by Example
  - Do you know the hazards in your area?
  - Have a Plan? A kit?
  - Are you involved?

This is Robin & Tracy's Last Year

We are actively looking for our Replacement

CONTACT US AT:

eprep@northshorecouncilptsa.org

Upcoming Events

- **NEXT MEETINGS – Third TUESDAY of the Month 11:00AM to Noon**
  - **Date:** Tuesday, Nov. 5, 2024
    Time: 11:00 AM to Noon, Pacific Time
  - **REGISTRATION LINK**

Schedule:

- Tuesday, Oct. 1, 2024
  11:00am to Noon
- Tuesday, Nov. 5, 2024
  11:00am to Noon
- Tuesday, Dec. 3, 2024
  11:00am to Noon

- NSD Reunification Drill with PTSA Support
  - Date: Friday, November 1st
  - Time: 10:30 am to 11:30 am
  - REGISTRATION REQUIRED: https://forms.gle/8ECAqRy6YaB5eciw6

- Contact Robin or Tracy for parent training, PTA e-prep help, support, next steps, questions: eprep@northshorecouncilptsa.org
- Engage your School e-coordinator, Vice Principal and Nurse in a conversation.
  - Staff are always welcome to our monthly E-Prep meetings
- Create visibility in newsletters every month
  - Check out Emergency Preparedness Corner

QUESTIONS?

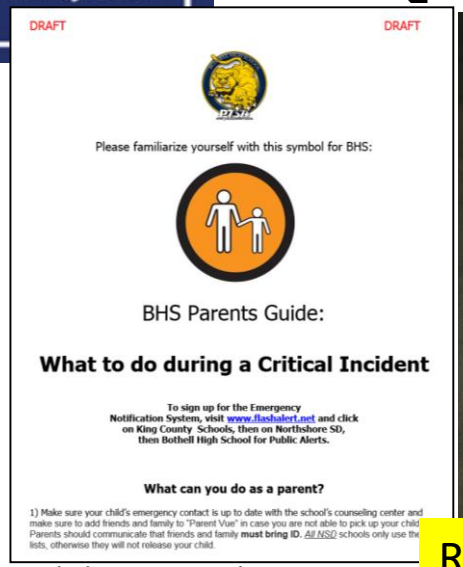
Reference Material

Conversation for Possibility

Opportunities

- ❑ Parent Awareness e.g. newsletters
- ❑ Parent Presentations and Training
  - Avoid Defend Deny for parents
  - Gun Safety (New LAW) & Firearm storage
  - See Something Say Something (POSTERS)
  - School background checks
  - Security Requirements at School
  - Re-unification Process
  - Drills practice & observe
  - Family Preparedness – 2 week ready
  - CERT, Stop the Bleed, First Aid, Amateur Radio, A.C.T.
  - Train The Trainer to assist in training
  - Supplies, Storage Containers – A PROCESS for Ordering, Inspections
- ❑ Promote Teen CERT (E-Prep Chair), First Aid, A.C.T. save a life, and Amateur Radio
- ❑ Collaboration with District on Council PTSA webpage content
- ❑ Improved partnership, communication, & collaboration between PTA & NSD
- ❑ Monthly meetings with Council and PTA E-Prep Chairs & School Admin

Posters


DRAFT DRAFT

Please familiarize yourself with this symbol for BHS:

BHS Parents Guide:

What to do during a Critical Incident

To sign up for the Emergency Notification System, visit www.flashalert.net and click on King County Schools, then on Northshore SD, then Bothell High School for Public Alerts.

What can you do as a parent?

1) Make sure your child's emergency contact is up to date with the school's counseling center and make sure to add friends and family to "Parent Vue" in case you are not able to pick up your child. Parents should communicate that friends and family **must bring ID**. All NSD schools only use the lists, otherwise they will not release your child.

PTSA Council & PTA's

- ❑ Benchmark other District Best Practices and share
  - ❑ Teacher Safety Training
  - ❑ On-line training for teachers, staff, students, parents
  - ❑ **Student/Youth Mental Health**
  - ❑ Use of extreme risk protection orders, which allow removal of weapons from the homes
- ❑ Advocacy
  - ❑ Funding the regional school safety centers for the safety coordinator (EOP) role
  - ❑ Providing resources for emergency equipment and supplies
  - ❑ Verifying compliance of emergency planning coordination

Reunification Process

NSD & PTSA Council

Safety, Security and Emergency Preparedness

Northshore School District Strategic Plan Goals

Pillar 2: Safe Climate and Strong Relationships with Families and Community

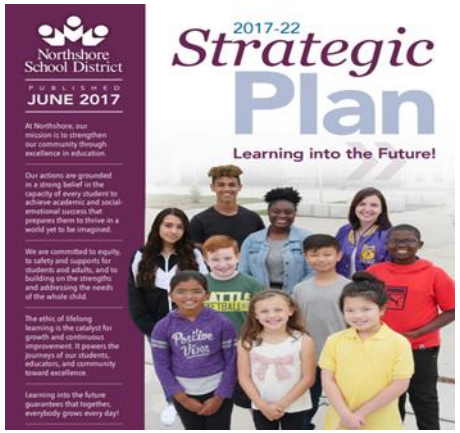
Prevention, Protection, Mitigation, Response, Recovery

Pillar 3: Results – Focused Professional Learning and Staff Support

Emergency Training, Development SEL, PBIS, MTSS & Behavioral Support

Pillar 4: Data Informed, Needs-Based Resource Allocation

Safety, Security, Preparedness Data and Equitable allocation of Resources



Pillar 2: Safe Climate and Strong Relationships with Families and Community

Prevention, Protection, Mitigation, Response, Recovery

Pillar 3: Results – Focused Professional Learning and Staff Support

Emergency Training, Development SEL, PBIS, MTSS & Behavioral Support

Pillar 4: Data Informed, Needs-Based Resource Allocation

Safety, Security, Preparedness Data and Equitable Allocation of Resources

Safety

Prevention of accidents
Physical Protection
Safe from violence, bullying, harassment, and substance use

Security

Prevention of malicious events
Combat threats to people and property
Physical
Psychological

Policy, Plans
Processes
Training
Assessments
Improvement

Preparedness

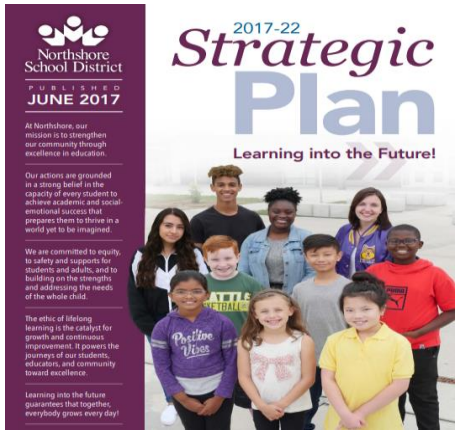
Ready to engage, Informed, Plans
Emergency Supplies
Training
Tabletops, Drills

Preparation through education is less costly than learning through tragedy

Tracy Jokinich, Robin McKenzie Northshare Council PTSA 6:10 Emergency Preparedness Chair

PTSA
everychild. onevoice.®

Northshore School District

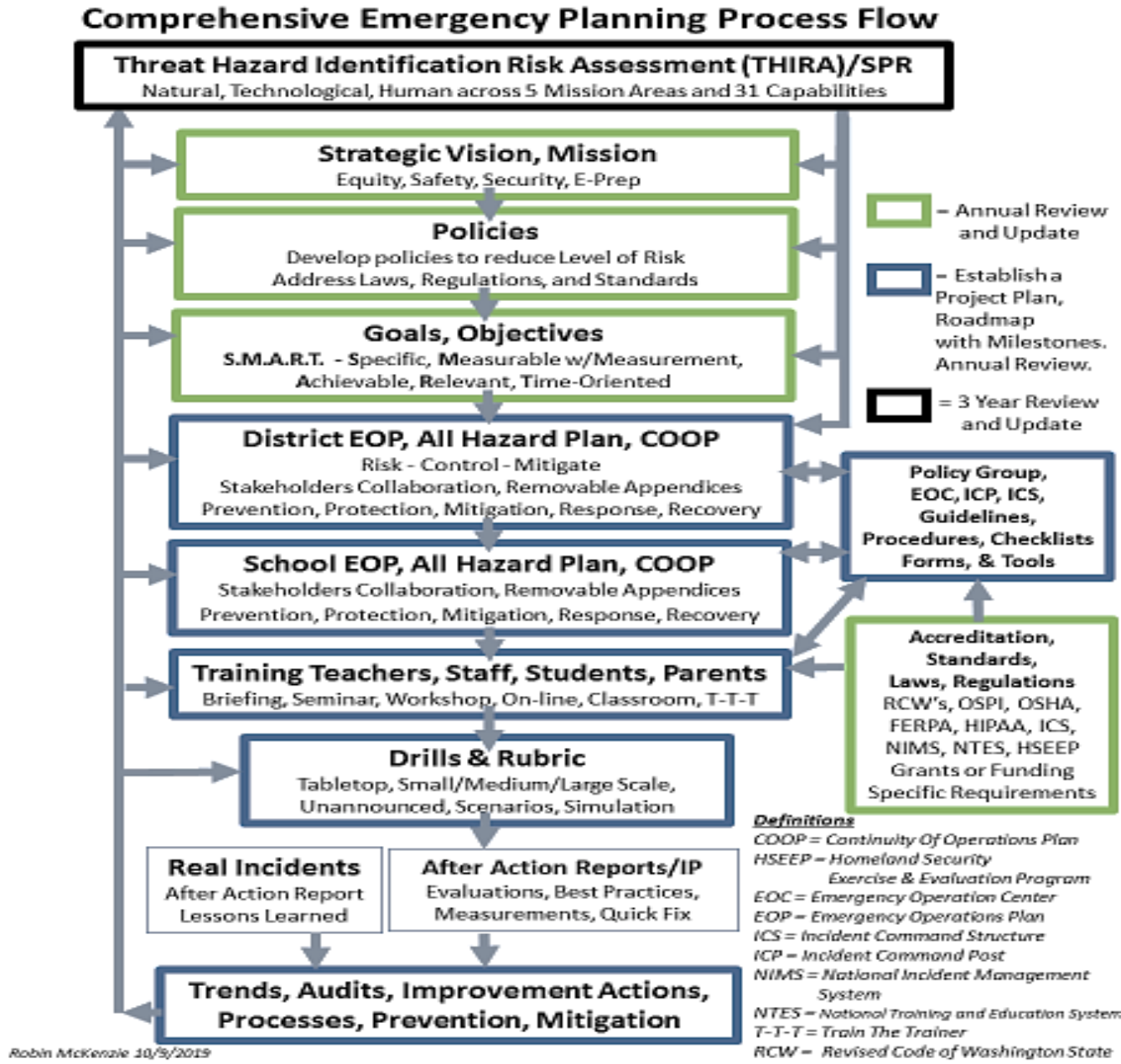


Strategic Plan

- ☑ **Pillar 2: Safe Climate and Strong Relationships with Families and Community**
- ☑ **Pillar 3: Results – Focused Professional Learning and Staff Support**
- ☑ **Pillar 4: Data Informed, Needs-Based Resource Allocation**

FEMA Process defined in:

- ❑ IS-00360 Preparing for Mass Casualty Incidents: guide for Schools
- ❑ IS-00362.a Multihazard Emergency Planning for Schools
- ❑ MGT-439 Pediatric Disaster Response and Emergency Preparedness
- ❑ Pre-100 Active Shooter tabletop process



10/17/2024

Tracy Jokisch, Robin McKenzie Northshore Council PTSA 6.10 Emergency Preparedness Chair