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Emergency Preparedness
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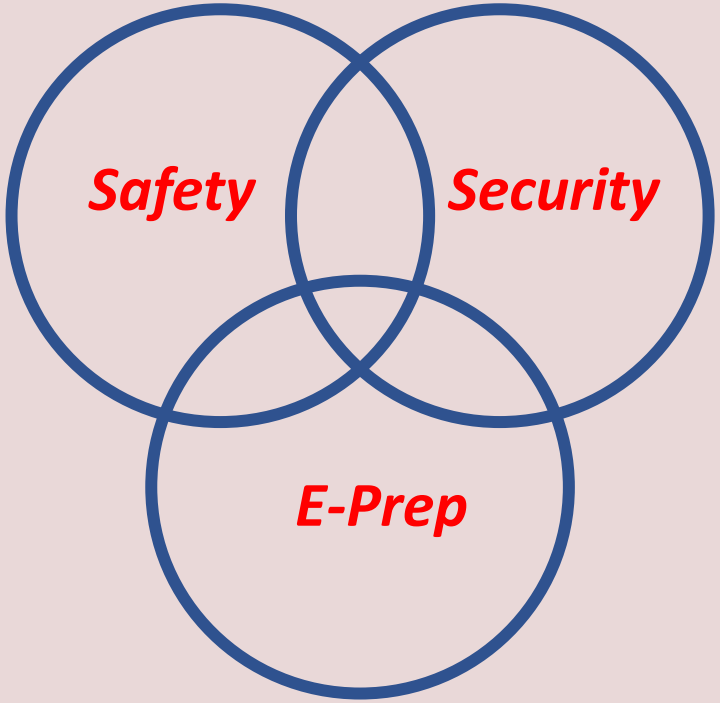
Preparedness is Everyone's Job.

A Culture of Preparedness



Emergency Preparedness Chair Training

October 22nd, 2020

Agenda

- *Introduction*
- *Recap Mission, Goals, Values*
- *Why Prepare?*
- *Overview E-Prep Chair Role and School E-Coordinator*
- *Creating a culture of preparedness*
- *What is preparedness advocacy?*
- *Council E-Prep website resource introduction*
- *Connecting with other chairs in the feeder pattern*
- *Tips for E-Prep chairs*

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Ground Rules

Your behaviors can help the team perform:

- ***Listen*** *actively, "Seek first to understand, then be understood"*
- ***Polite & Respectful*** *of each others point of view*
- *It's* ***ok to ask questions*** *and challenge*
- ***Learn*** *from each other*
- *Make things* ***visible – use the chat in zoom***
- ***Stay on-track*** *- keep focused*
- ***Do what you say*** *you will*
- ***Help each other*** *- Structure discussions*
- *Regular attendance -* ***need whole team*** *to learn together*

In the zoom Chat Box answer – what do you want from this training?

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To provide the PTSA E-Prep chair team training, networking, and support to encourage collaboration between School and PTSA

To assist and participate in the management of emergency plans, supplies, preparedness education, community engagement, and facilitation of drills through building a relationship with the school principal, vice principal and emergency coordinator.

Preparation through education is less costly than learning through tragedy

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OBJECTIVES CONVERSATION

- ***CULTURE OF PREPAREDNESS*** – *HOME DISASTER PLAN, DISASTER PREPAREDNESS, CERT, TEEN CERT, STOP THE BLEED, FIRST AID, & ACT SAVE A LIFE*
- ***INCREASE PARTICIPATION*** - *OUT-REACH TO ENGAGE PARENTS*
- ***BRING IN SPEAKERS*** - *EDUCATE AND CREATE AWARENESS*
- ***PTA FEEDER PATTERN LINKS*** – *CHAIRS SUPPORTING CHAIRS*
- ***SUPPORT COMBINED GROUP PURCHASES***
- ***SUPPORT E-PREP CONTAINER IMPROVEMENTS & SUPPLIES*** – *REPLACE PPE, ORGANIZE AND STORE SUPPLIES*
- ***MONTHLY ZOOM MEETINGS*** - *LAST FRIDAY 10:00AM (?) EXCEPT HOLIDAYS, SPEAKERS/EVENTS AT SEPARATE MEETINGS*

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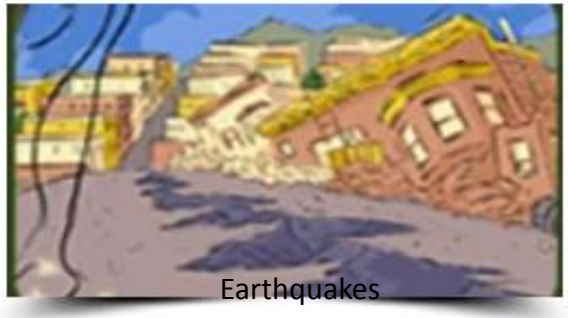
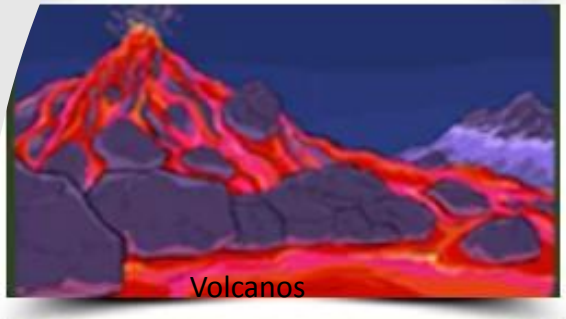
Winter Storm


Earthquakes

Tsunami


Volcanos

Floods

Lightning

Power Outage

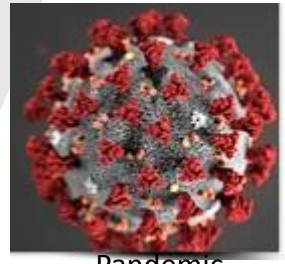
Forest Fires

Landslides

Extreme Heat

Space Weather

Radiological


Pandemic

Click on pictures – Live Link

Why Be Prepared?

Build a Supportive Relationship

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Job Description for Emergency Preparedness

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Preparedness for emergencies and disasters, as well as the prevention of accidents is a serious concern of those who care for children in the home, at school, and in the community. Activities to promote safety and injury prevention can be incorporated in all PTSA/PTA interests.

When it comes to school safety and emergency preparedness; all aspects of planning, execution, corrective actions, documentation, supplies, and training are the school's and school district's responsibility. The PTSA/PTA can play a supporting role; we can help the district, administrators, staff, emergency coordinators, nurses and principals with their permission. Opportunities may include fund raising, parent education, observing school drills, purchasing supplies, inventory audits, restocking, disposal, overall organizing, documenting, and newsletters. *Click – Live Link*

NEXT STEPS

1. Start a conversation with your School E-Coordinator, Vice Principal, Nurse
   - *What are the needs, and do they need a grant?*
   - *Status of the container and supplies i.e. what about batteries?*
   - *District supplied Reunification box and equipment – do they need floor signs?*
   - *Stop the bleed kits in every classroom?*

2. Contact your PTSA Board/Treasurer and determine your budget:
   - *Do you have funds? Start a conversation ….*
   - *Education and Seminar topics, they want or are interested in?*

3. Put together a PTSA news article for up-coming events (see chair tips)
   - *Nov 5 and Nov 7 Preparedness Workshop*
   - *1st Week of December – How to create an Emergency Plan*

Northshore School District

Emergency Preparedness — Northshore Council PTSA 6.10

School Safety & Emergency Prep Coordinator

- Selected by staff at each site
- Shall be provided training
- Develop/revise EOP (Emergency Operations Plan)
- Train staff and students
- Schedule and conduct emergency drills
- Stock/maintain supplies in e-container
- Conduct safety/emergency meetings
- Review and investigate accident/incident reports
- Distribute safety materials
- Check for hazards
- Responsible for the safety program at each site

Build a supportive relationship

Click on pictures – Live Links

2019/2020 NSD Teacher Contract

Safety and Emergency Prep Coordinators	For the duration of this Collective Bargaining Agreement, the Northshore Education Association and Northshore School District No. 417 agree to establish and maintain a building level Emergency Coordinator position. One of the primary roles of this position will be to develop, maintain, and revise as needed an Emergency Operations Plan (EOP) for each building. The building Emergency Preparedness Coordinator will be selected by the staff of each building. If more than one person expresses interest in the position, a vote by secret ballot will be conducted by the NSEA building representative and building principal. The duties of this position will include but are not limited to: • Ensure that existing staff are assigned to key emergency roles as defined by FEMA • Develop and revise the EOP which will be due in May for the upcoming school year • Review and train staff and students on emergency procedures in coordination with district guidance • Stock and maintain supplies in the emergency containers • Conduct safety and emergency meetings on a regular basis, at least quarterly • Work with building administration to schedule required emergency drills • Review Incident/Accident reports to identify hazards, causes and trends • Maintain safety bulletin board(s) and distribute safety materials • Receive and evaluate employee safety suggestions and notifications • Check for hazards and make recommendations to rectify or improve hazardous conditions • Provide written feedback to employees who have identified problems • Keep notes of all meetings and post them on safety bulletin boards The stipend for this position will be $2,000 in buildings with fewer than 800 students, and $2,400 in buildings with more than 800 students. Additionally, the coordinator will be paid at the C-7 rate (or their hourly rate, if ESP) for any work performed either before or after school to stock the emergency containers and maintain classroom emergency supplies. Safety and Emergency Prep Coordinators shall be provided with required training as appropriate. If the required training is scheduled outside of the regular work day the employee will be paid the C-7 rate of pay (or their hourly rate, if ESP) if a bargaining unit member is elected to this position. Safety and Emergency Prep Coordinators will be responsible for the safety program at each site. The coordinator will investigate all building safety complaints and report findings to the building administrator. If the administrator in unable to solve the problem, the administrator will report the item to the District Safety Coordinator for action. Safety and Emergency Prep Coordinators will submit an additional hourly pay form to be compensated for time spent stocking the emergency containers and/or time outside the contracted work day attending required trainings.

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NSD FEEDER PATTERN

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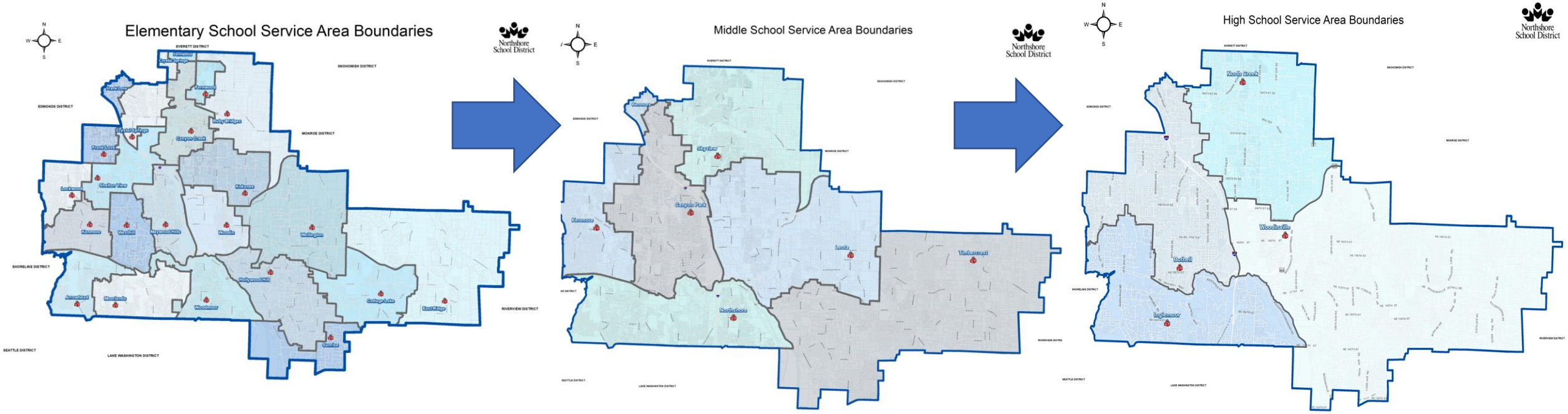

- Reach out to those PTSA's in your feeder pattern – use the contact list
- Identify common needs and goals
- Help each other with meetings, activities and tasks
- Stay connected through the life cycle of elementary school

Chairs Supporting Chairs

What is the difference between an EMERGENCY and DISASTER ?

Click on pictures – Live Links

Emergency Preparedness

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Create a Culture of Emergency Preparedness

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Help Families Prepare for Emergencies:

- Have Preparedness presentations at your PTSA/PTA video meetings
- Emergency Preparedness information table at your Back to School event
- Open House or other school/community events
- Provide simple preparedness info in every PTSA/PTA newsletter.
- Encourage families to create a family emergency communication plan, assemble an emergency supply kit, and to put together a list of out-of-area contacts
  - Visit www.ready.gov/plan for more information
- Provide parents with First Aid, CPR, AED & Community Emergency Response Team (CERT) class schedules.
  - Contact local Fire Dept, Citizen Corps or American Red Cross
- Provide Emergency Student Reunification Information (work with your principal)
  - Provide parents with clear information about your school's emergency student release procedures.
  - What will the signs say? How does the process work?
  - Encourage parents to provide the school with up-to-date contact information in Northshore School District ParentVUE
  - Give instruction on how parents should select emergency contacts and pick up persons

Advocacy
Emergency
Preparedness

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Northshore Council Advocates for all Children

Northshore Council PTSA Legislative Action

- **BEING RELEVANT** focused on bringing the policy expertise that exists in our PTA's to physically write and implement new education and child safety policies in our school district.
- Council is **represented**, and gives a report, **at school board meetings**
- Council's input is sought by the school board for new policies
- A **trusted partner and seen as the voice of our community**,

Want to join us on this journey!
Your voice counts too!

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E-prep Legislative Update

10/4/2020, submitted by DaleAnn Baker

WSPTA Legislative Assembly is coming up 10/24-25! This year, we will be selecting our legislative platform for the next two years. There are several school safety-related issues under consideration:

- **Funding the regional school safety centers for the safety coordinator (EOP) role**
- **Providing resources for emergency equipment and supplies**
- **Verifying compliance of emergency planning coordination**

Ways to support these issues becoming part of the WSPTA platform:

1. Complete the WSPTA Legislative Survey and let your local leaders know that you prioritize school safety (so that hopefully they will too when they cast their votes!)! Take the survey here: https://www.surveymonkey.com/r/K69HHT6 (and be sure to fill it out for every PTA you are a member!)

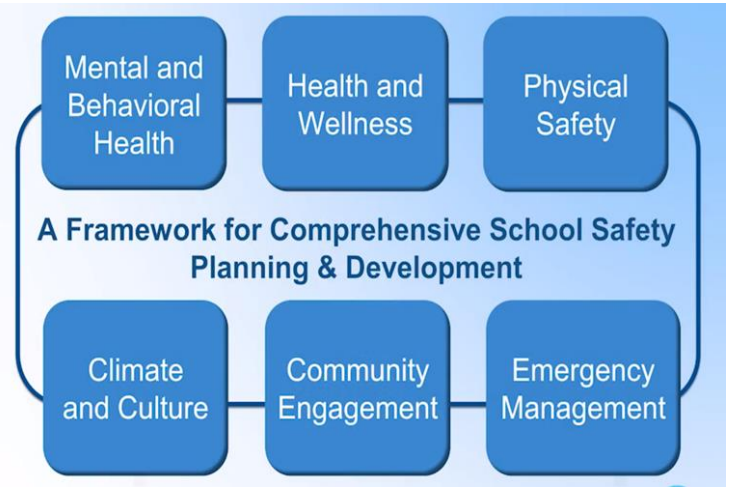
2. Attend Legislative Assembly as a delegate! **Talk with your PTA/PTSA president/board and let them know you want to be a voting delegate.** The cost this year is only $25/person and it is all virtual. Registration info available here: https://www.wastatepta.org/events-programs/legislative-assembly/general-information/

RCW's K-12 School Requirements

Highlights: RCW [28A.320.125](), [28A.320.127](), [28A.320.123]()

Click – Live Links

- Increased school district accountability
- Comprehensive Safe School Plans updated annually
  - collaborate with response agencies
- Requires School Safety Policies, Procedures, Plans, addressing:
  - Preparedness(prevention/protection), mitigation, response and recovery
- Family-student reunification plan and communication (students, parents, staff, admin)
- All staff have information about emergency supplies, notification and alerts
- Transportation agreements/procedures for evacuations
- Timely/methodical school-based threat assessment and management
- Prohibit suspension or expulsion based merely on threat assessment
- Plan and training for recognition, initial screening, and response to emotional or behavioral distress in students,
  - including but not limited to indicators of possible substance abuse, violence, youth suicide, and sexual abuse.



- Obtain e-prep meeting information
- Tools and resources to be an e-prep chair
- Tools and resources for parents, and students
- Join the Facebook page

www.northshorecouncilptsa.org/emergency-preparedness.html

Click on pictures – Live Links

E-Prep Chair Tips

- Contact Tracy and Robin for parent training, PTA e-prep help, support, next steps, questions: eprep@northshorecouncilptsa.org
- Contribute to the team
  - show and tell, make suggestions, a conversation for possibility
- Start contacting your feeder pattern support group
  - identify needs, goals and were to help
- Create visibility in newsletters every month
  - Check out Emergency Preparedness Corner
- Join our Facebook Page and ask questions, stay in-touch
- Lead by Example
  - Nov 5th & Nov 7th NEMCo Preparedness Workshop
  - WSPTSA Legislative Oct 24th
  - NS Council E-Prep Oct 30th 10am
  - Do you know the hazards in your area?
  - Have a Plan? A kit?
  - Are you involved?

Click on the picture (PDF)

Watch the slide presentation

More information about the four-step approach to preparedness can be found by clicking on the buttons below:

Be Informed | Make a Plan | Build Your Kit | Become Involved

FREE EMERGENCY PREP WORKSHOP

THURS. Nov 5th **ONLINE 7PM-9PM**
SAT, Nov 7th **HANDS-ON 9AM**

2 HOURS OF ONLINE INSTRUCTION 1 HOUR OF HANDS ON SKILLS DEVELOPMENT

RECEIVE TRAINING ON:

- CREATING A PLAN FOR YOU AND YOUR FAMILY
- BUILDING AN EMERGENCY KIT
- LOCATING AND SHUTTING OFF UTILITIES
- SAFE USE OF YOUR FIRE EXTINGUISHER

SAMPLE EMERGENCY FOOD

COST: $FREE!

TO RESERVE A SPOT CONTACT:

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QUESTIONS?

Reference Material

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Conversation for Possibility

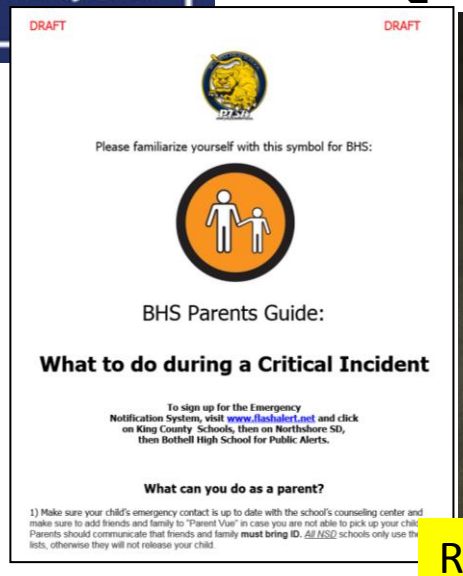
Opportunities

- ❑ Parent Awareness e.g. newsletters
- ❑ Parent Presentations and Training
  - Avoid Defend Deny for parents
  - Gun Safety (New LAW) & Firearm storage
  - See Something Say Something (POSTERS)
  - School background checks
  - Security Requirements at School
  - Re-unification Process
  - Drills practice & observe
  - Family Preparedness – 2 week ready
  - MYN, CERT, Stop the Bleed, First Aid, Amateur Radio, A.C.T.
  - Train The Trainer to assist in training
  - Supplies, Storage Containers – A PROCESS for Ordering, Inspections
- ❑ Promote Teen CERT (E-Prep Chair), First Aid, A.C.T. save a life, and Amateur Radio
- ❑ Collaboration with District on Council PTSA webpage content
- ❑ Improved partnership, communication, & collaboration between PTA & NSD
- ❑ Monthly meetings with Council and PTA E-Prep Chairs & School Admin

Posters

PTSA Council & PTA's

- ❑ Benchmark other District Best Practices and share
  - ❑ Teacher Safety Training
  - ❑ On-line training for teachers, staff, students, parents
  - ❑ **Student/Youth Mental Health**
  - ❑ Use of extreme risk protection orders, which allow removal of weapons from the homes
- ❑ Advocacy
  - ❑ Funding the regional school safety centers for the safety coordinator (EOP) role
  - ❑ Providing resources for emergency equipment and supplies
  - ❑ Verifying compliance of emergency planning coordination


DRAFT DRAFT

Please familiarize yourself with this symbol for BHS:

BHS Parents Guide:

What to do during a Critical Incident

To sign up for the Emergency Notification System, visit www.flashalert.net and click on King County Schools, then on Northshore SD, then Bothell High School for Public Alerts.

What can you do as a parent?

1) Make sure your child's emergency contact is up to date with the school's counseling center and make sure to add friends and family to "Parent Vue" in case you are not able to pick up your child. Parents should communicate that friends and family **must bring ID.** All NSD schools only use the lists, otherwise they will not release your child.

Reunification Process

NSD & PTSA Council

Safety, Security and Emergency Preparedness

Northshore School District Strategic Plan Goals

Pillar 2: Safe Climate and Strong Relationships with Families and Community

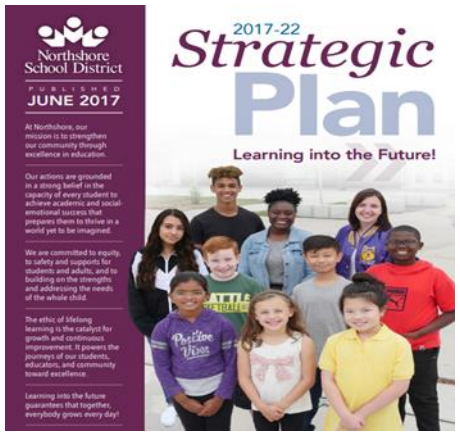
Prevention, Protection, Mitigation, Response, Recovery

Pillar 3: Results – Focused Professional Learning and Staff Support

Emergency Training, Development SEL, PBIS, MTSS & Behavioral Support

Pillar 4: Data Informed, Needs-Based Resource Allocation

Safety, Security, Preparedness Data and Equitable allocation of Resources



Pillar 2: Safe Climate and Strong Relationships with Families and Community

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Safety, Security, Preparedness Data and Equitable Allocation of Resources

Preparation through education is less costly than learning through tragedy

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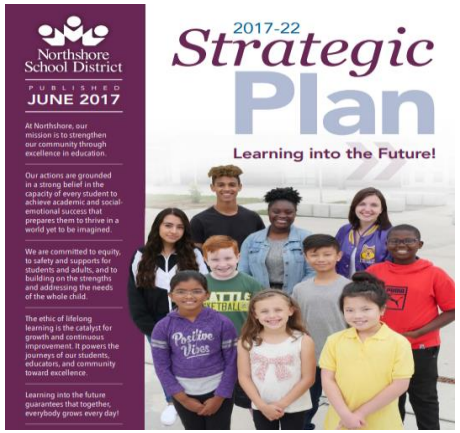

Strategic Plan

- ☑ **Pillar 2: Safe Climate and Strong Relationships with Families and Community**
- ☑ **Pillar 3: Results – Focused Professional Learning and Staff Support**
- ☑ **Pillar 4: Data Informed, Needs-Based Resource Allocation**

FEMA Process defined in:

- ❑ IS-00360 Preparing for Mass Casualty Incidents: guide for Schools
- ❑ IS-00362.a Multihazard Emergency Planning for Schools
- ❑ MGT-439 Pediatric Disaster Response and Emergency Preparedness
- ❑ Pre-100 Active Shooter tabletop process